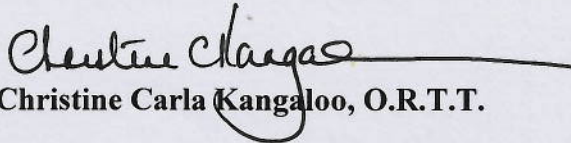


THE CONSTITUTION OF THE REPUBLIC OF TRINIDAD AND TOBAGO

NOTIFICATION

IT IS HEREBY NOTIFIED that I, **CHRISTINE CARLA KANGALOO**, President, after consultation with the Prime Minister and the Leader of the Opposition, in accordance with **section 122(3)** of the **Constitution of the Republic of Trinidad and Tobago**, do hereby nominate **MS ANNIKA FRITZ-BROWNE**, a person who is qualified and experienced in the discipline of law to be appointed as a member of the Police Service Commission.

Dated this 12th day of November, 2024.


Christine Carla Kangaloo, O.R.T.T.
President

Annika Fritz-Browne

PhD Candidate (International and Treaty Law), LL.M (Legislative Drafting), M.Sc. (Planning and Development), Pg. Dip. – Treaty and Legislative Drafting and Mediation Studies, LL.B (Bachelor of Laws), LEC (Legal Education Certificate)

Unit 11 La Joya Complex, Lasten: Main Road, St. Joseph
annikafritzbrownne@gmail.com, annika.fritzbrownne@alphalaw.com
868-662-9583/868-776-3582

PROFILE SUMMARY

An accomplished Attorney-at-Law with 20 years' experience having worked in the public and private sectors and in academia. Ms. Fritz-Browne is a trained legislative drafter, land use planner, certified mediator for civil non-family matters and legal consultant. She is committed to the highest standards of integrity and is passionate about policy development, regulatory compliance and sustainable governance.

QUALIFICATIONS and CERTIFICATIONS

- **PhD Candidate, International and Treaty Law** -EUCLID University
- **Master of Laws (LLM), Legislative Drafting** - The University of the West Indies, St. Augustine Campus
- **Master of Science (M.Sc.), Planning and Development (Distinction)** – The University of the West Indies, St. Augustine Campus
- **Diploma in Treaty and Legislative Drafting** – European Union and CARIFORUM Directorate Capacity Building in Legal Drafting
- **International Certification in Legislative Drafting** - Tulane Law School, Tulane University, New Orleans, United States of America
- **Certified Mediator, Civil Non-Family Matters** – Mediation Board of Trinidad and Tobago
- **Post Graduate Diploma in Mediation Studies** – The University of the West Indies, St. Augustine Campus
- **Legal Education Certificate (LEC)** – Hugh Wooding Law School, St. Augustine
- **Bachelor of Laws (Honors)** – The University of the West Indies, Cave Hill Campus

PROFESSIONAL EXPERIENCE

Legislative Drafting Consultant

Basel Convention Regional Centre for Training and Technology Transfer for the Caribbean (BCRC) (present)

Legislative and Institutional Framework Consultancy- Implementing Sustainable Low and Non-Chemical Development in Small Island Developing States (Islands) in the Caribbean GEF 10279 and 10472

- Developed comprehensive national strategy and roadmap for Antigua and Barbuda's regulatory approach to managing persistent organic pollutants, hazardous wastes, mercury, mercury-added products, plastics and electrical and electronic equipment
- Reviewed policy and regional model legislation for sustainable management of persistent organic pollutants, hazardous wastes, mercury, mercury-added products, plastics and electrical and electronic equipment tailored to the needs of Caribbean SIDS
- Delivered a national legislative capacity assessment report for Antigua and Barbuda identifying gaps and recommending frameworks for legislative and institutional improvement

Principal Attorney-at-Law and Certified Mediator for Civil Non-Family Matters

Alpha Law

(2018 – present)

- Providing services in legislative drafting and policy development, legal research, contract law, contract administration, construction law, environmental law, planning law, corporate law, commercial law, civil litigation, conveyancing, employment law and intellectual property law
- Conducting training programmes for clients, mediation for civil non-family matters and general legal advice

Senior Legal Officer – Head of Department

The Office of the Parliament of Trinidad and Tobago

(2012 – 2013)

- Provided legal advice to the Clerk of the House on the purpose, structure and implication of legislation or other legislative documents to assess their consistency

with the Constitution and existing statutes, as well as technical questions on procedural and substantive law

- Represented the Office of the Parliament in legal proceedings before the Court
- Examined primary and subsidiary legislation (Bills and Regulations) and petitions presented to Parliament
- Monitored the enactment of legislation, in particular the bringing into force of Acts which received the assent and the promulgation of regulations provided for within the Act
- Attended sittings of both Houses of Parliament and Committees as required, in particular, when Bills were being considered
- Developed and recommended legal processes that assisted in fostering good governance

Full-time Law School Lecturer

Council of Legal Education, Hugh Wooding Law School, Trinidad
(2013 – 2019)

- Developed and led postgraduate classes and workshops focused on legal research, writing, litigation and mediation skills: equipping future legal professionals and
- Managed a litigation portfolio

Part-time UWI Lecturer

Department of Geomatics, Engineering and Land Information, The University of the West Indies, St. Augustine Campus
(2013 – 2016)

- Delivered coursework in Planning Law and Environmental Ethics for graduate students in the Department of Geomatics, Engineering, and Land information

Certified Mediator, Civil Non-Family Matters

The Supreme Court of Judicature, Trinidad and Tobago,
Court-Annexed Mediation Programme and Court of Appeal Pilot Project
(2019 – present)

- Mediator in the court-annexed mediation programme for civil matters heard in the Supreme Court of Judicature, Trinidad and Tobago.
- Mediator in court-annexed mediation programme for civil matters heard in one division of the Court of Appeal, Supreme Court of Judicature, Trinidad and Tobago

Legal Counsel, Land Management Division

The Ministry of Food Production,

Land and Marine Affairs

(2011 – 2012)

- Provided legal advice to the Ministry, and the Commissioner of State Lands in the area of Land Administration advising on land law, landlord and tenant law and succession/administration of estates law
- Briefed the office of the Director of Public Prosecutions and the Office of the Solicitor General and Chief State Solicitor on litigation matters
- Attended court with respect to the prosecution of the Ministry's legal matters
- Drafted contracts for services, leases, and subsidiary legislation
- Member of the Legislative Committee responsible for drafting the Planning and Facilitation of Development Bill and the Registration of Land Use Planners Bill and
- Served on various ministerial and Cabinet appointed committees to provide legal advice and any other duties directed by the Senior Legal Adviser (Legal Services)

Legal Officer

National Insurance Property

Development Company Limited (NIPDEC)

(2009 – 2011)

- Advised project managers on all legal matters and on the legal requirements under the Town and Country Planning Act and the Environmental Management Authority Act prior to the start of construction
- Analyzed, reviewed, and drafted tender documents and reports
- Produced process procedures for various departments
- Managed arbitration matters and
- Drafted the following contracts: International Federation of Consulting Engineers (FIDIC) Construction (1999), performance bonds, consultancy and operation, head agreements, leases, tenancy agreements, pharmaceutical and non-pharmaceutical supply and employment, conveyances, memoranda of understanding, agreements for sale, mortgage bills of sale, agreements of indemnity and promissory notes.

Legal Consultant

The Ministry of Health

(2008 -2009)

- Represented the Ministry of Health before the Magistrates' Court, Public Service Commission Disciplinary Tribunals and Appeal Boards in all legal matters involving the Ministry
- Drafted charges for disciplinary proceedings
- Conducted research into areas of domestic, regional, and international law
- Prepared contract agreements, memoranda of understanding and other legal instruments and
- Conducted training workshops for the public health inspectorate on the Public Health Legislation in Trinidad and Tobago

Associate Attorney

Christine Toppin-Allahar Attorney-at-Law – Urban Law Consultant

(2007 – 2008)

- Conducted legal research to facilitate the redrafting of the Public Health Legislation in Trinidad and Tobago
- Drafted Regulations for the Physical Planning Act of the British Virgin Islands (BVI)
- Advised developers and the government seeking land use planning/town planning permission from the Town and Country Planning Division in Trinidad and Tobago and the BVI
- Provided and coordinated legal and technical assistance to a major developer in the BVI, Digicel (BVI) Limited-
- Prepared the relevant documents for town planning/land use planning appeals before the Town and Country Planning Advisory Board in Trinidad and Tobago and
- Appeared before the High Court and Court of Appeal in civil litigation.

Associate Attorney

Jameson & Company Attorneys-at-Law

(2005 - 2008)

- Drafted legal documents inclusive of deeds, bills of sale, absolute bills of sale, memoranda of transfer, memoranda of discharge, deeds of conveyance, probate documents, employment, and intellectual property contracts and

- Practiced family litigation in the Magistrates' Court, Family Court and Court of Appeal.

Judges' Research Assistant

The Supreme Court of Judicature,

Trinidad and Tobago

(2004 – 2005)

- Conducted legal research for the Chief Justice, Justices of the Supreme Court of Judicature, Masters of the Supreme Court of Judicature and for the Family Court Review Committee
- Drafted judgments or decisions for cases
- Attended court, recorded witness testimony and
- Created case maps of testimony.

PUBLICATIONS

Annika Fritz (2008) "Trincity Millennium Vision" presented at the ISOCARP 44th Conference, Dalian, China, September 19-23, 2008. Theme of Conference: Urban Growth without Sprawl: A way towards sustainable urbanization (available online).

Annika Fritz (2010) "Charlotte Street Market Project" presented at the ISOCARP (The International Society of City and Regional Planners) 46th Conference, Nairobi Kenya, September 19-23, 2010. Theme of Conference: Sustainable City/Developing Date (available online).

Annika Fritz (2013) "Is the Land Use Planning Process Being Marginalized in Trinidad? Fact or Fiction". Thesis submitted for the Degree of Master of Science in Planning and Development (Distinction), available in the libraries at the three Campuses of the University of the West Indies

PROFESSIONAL MEMBERSHIPS

- Full membership with the Commonwealth Association of Legislative Counsel
- Member of the Law Association of Trinidad and Tobago
- Member of the Trinidad and Tobago Association of Planners
 - Instructed the Chief Parliamentary Council for a Bill for the Registration of Planners in Trinidad and Tobago

- Assisted with the drafting of the Planning and Facilitation of Development Act, Act No. 10 of 2014
 - Member of the Global Leadership Interlink (GLI) Professional
 - Member of Congress Corporate (CC)
 - Member of a Non-Governmental Organization, Philadelphia Network
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